AT&T Communications Inc.
22-State Uniform Wireless Service Provider (WSP) Account Profile

Instructions for Completing the AT&T 22-State Uniform Wireless Service Provider (WSP) Account Profile

Version 2.0

For the purposes of this document, the following shall apply for the AT&T ILECs Illinois Bell Telephone Company, Indiana Bell Telephone Company, Michigan Bell Telephone Company, Ohio Bell Telephone Company and Wisconsin Bell Inc., who shall collectively be referred to as "AT&T Midwest Region 5-State." For the purposes of this document the following shall apply for the AT&T ILECs Nevada Bell Telephone Company and Pacific Bell Telephone Company collectively referred to as "AT&T West Region 2-State." For the purposes of this document the following shall apply for the AT&T ILEC Southwestern Bell Telephone Company L.P., which shall be referred to as "AT&T Southwest Region 5-State." For the purposes of this document, the following shall apply for AT&T ILEC Bellsouth Telecommunications, Inc., which shall be referred to as "AT&T Southeast Region 9-State."

Overview

The AT&T 22- State Uniform Wireless Service Provider (WSP) Account Profile (hereafter referred to as the profile) provides a standardized document allowing the WSP to provide AT&T with information necessary for the establishment of the WSP in AT&T's various back-end systems across all AT&T operating territories to support Number Portability and to allow for process of all EBTA (Electronic Bonding) requests. The profile is divided into numbered sections, with each section addressing a different area of functionality. The following is a list of the numbered sections contained in the profile and the information requested in each.

1. WSP Identification:
   - WSP name and d.b.a. (if applicable).
   - Industry standard WSP identification codes such as ACNA, CCNA, OCN and SPID.
   - The anticipated "Go-Live dates for LNP in each state.
2. WSP Account Team Identification (Completed by AT&T):
   - Identifies the Account Manager(s) assigned to the WSP by AT&T.
3. WSP Carrier Billing:
   - The WSP billing contacts.
4. WSP Pre-Ordering & Ordering:
   - Operation Support Systems (OSS) systems to be used.
   - WSP LEX testing contact
   - WSP XML testing contact
   - OSS Test Point of Contact
   - LSC – Port Ordering Contact (22-State or regional)
   - LOC – Port Installation/Repair Contact (22-State or regional)
5. WSP Telephone Numbers & Points of Contact
   - WSP End-User Referral information (22-State or regional)
   - WSP Profile Point of Contact.
   - WSP 911 Point of Contact.
6. Broadcast Notification:
   - WSP Unplanned OSS System Event notification recipient.
   - WSP Unplanned Network Event notification recipient.
7. LNP Services:
   - Local Number Portability (LNP)

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The profile also contains one non-numbered section requesting the following information:

- WSP Profile Preparer

Obtaining and Saving the Profile

The profile is available from your AT&T Account Manager in paper or electronic versions. The profile is in Microsoft Word format. It is recommended that the blank form be saved to a local drive immediately upon receipt. This ensures the user always has a correctly formatted blank form should a formatting error occur. To save a blank version of the form to a local drive, complete the following steps:

1. Open the 22-State Profile form in MS Word file obtained from your Account Manager.
2. Click on *File* in the upper left corner of the window.
3. Select *Save As…*
4. Enter a unique file name in the *File Name:* field in the lower center of the dialog box.
5. Click the *Save* button in the upper right of the dialog box.

It is also recommended that the completed form be saved to a local drive prior to submitting the form to AT&T. This ensures the user has a secure completed copy should errors in transmitting the completed form occur. The user may save the completed form with the following steps:

1. Click on *File* in the upper left corner of the MS Word window.
2. Select *Save As…* from the drop down menu.
3. Select the desired local drive from the *Save In:* field in the upper right of the dialog box.
4. Enter a unique file name in the *File Name:* field in the lower center of the dialog box.
5. Click the *Save* button in the upper right of the dialog box.

Should either party make additions or modifications to the information contained in the WSP profile, a copy of the updated profile will be shared with the other party.

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WSP Profile Header

Place a check in *one* of the two check boxes indicating whether this is a *New* or an *Updated* profile, provide the date the profile will be effective, and the date of the profile it is replacing, if applicable (See Fig. 1 below).

Provide appropriate dates.

Select *one.*

Fig. 1

☐ Initial Profile for ***NEW*** WSP (Profile dated
☐ **Updated** WSP Profile updated on replaces previous Profile dated

Section 1- WSP Identification

WSP Legal Name:
Enter your company name as it appears on your Interconnection Agreement (ICA)/Contract with AT&T. If you have ICAs/Contracts with AT&T under multiple names, enter the legal name by which you wish to be addressed.

WSP d.b.a./Alias:
Enter any other company names under which you conduct business with AT&T.

ACNA:
Provide the ACNA code(s) provided to you by Telcordia your company will utilize. Telcordia refers to these codes as IAC codes. AT&T utilizes ACNAs for company and account identification, and billing. Inaccurate ACNA information may hamper your ability to place orders, and receive accurate billing.

CCNA:
Provide the CCNA code(s) your company will utilize. The CCNA may be the same as your ACNA. Inaccurate information may hamper your ability to place orders.

Company Codes:

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Provide the company codes assigned by NECA your company will utilize. These codes are also referred to as AECN/OCN codes. A *separate* company code is required for *each* state in which Facilities Based service is to be provided. Please provide a code for each state business is to be conducted in. AT&T utilizes OCNs for both company and account identification and billing. Inaccurate OCN information may hamper your ability to place orders and receive accurate billing. Enter the appropriate code next to each state (See Fig. 3).

SPID:
Provide the Service Provider ID your company will use for LNP.

Fig. 3

Separate OCN per state

SPID for LNP

Company Codes/OCN and SPID (4 digit codes assigned by NECA and NPAC)

	OCN	SPID(s)
Arkansas		
Alabama		
California		
Connecticut	1234	
Florida		
Georgia		
Illinois	1234	4567
Indiana		
Kansas		
Kentucky		
Louisiana		4567
Michigan		
Mississippi		
Missouri	1234	
N. Carolina		
Nevada		
Ohio		
Oklahoma		
S. Carolina		
Tennessee		
Texas		
Wisconsin		

Section 2 - Account Team Identification

For the purposes of this document, the following shall apply for the AT&T ILECs Illinois Bell Telephone Company, Indiana Bell Telephone Company, Michigan Bell Telephone Company, Ohio Bell Telephone Company and Wisconsin Bell Inc., who shall collectively be referred to as "AT&T Midwest Region 5-State." For the purposes of this document the following shall apply for the AT&T ILECs Nevada Bell Telephone Company and Pacific Bell Telephone Company collectively referred to as "AT&T West Region 2-State." For the purposes of this document the following shall apply for the AT&T ILEC Southwestern Bell Telephone Company L.P., which shall be referred to as "AT&T Southwest Region 5-State." For the purposes of this document, the following shall apply for AT&T ILEC Bellsouth Telecommunications, Inc., which shall be referred to as "AT&T Southeast Region 9-State."

Your AT&T Account Manager will complete Section 2 of the profile.

Section 3 - WSP Billing

Billing Address(s):

Provide a Billing Contact for miscellaneous billing for WNP. The matrix may be completed in 2 ways:

1) Provide a single *22-State* single billing contact. This contact will receive all of your billing, regardless of the region it originated.

or

2) Provide separate billing contacts for each region. The contact will received your billing only for the region indicated, i.e. contact listed for the AT&T Midwest Region will receive billing that originates in the AT&T Midwest Region *only*.

Please provide a name, complete address (including room number, if applicable), email address, phone number (with extension, if applicable) and fax number. Inaccurate, incomplete or outdated billing contact information may result in inaccurate or delayed billing. Please ensure all billing information is accurate, complete, and current.

Section 4- WSP Pre-Ordering and Ordering

OSS (Operational Support Systems) Usage:
Indicate the appropriate check boxes, by state, for any OSS systems you use, or will begin to use within the next 6 months (See Fig. 4).

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Fig. 4

OSS (Operational Support Systems) Usage:
(For Wireless Number Portability in a given state, please check all that apply in the next 6 months.)

Applications Added.

Operating Support Systems	AL	AR	CA	CT	FL	GA	IL	IN	KS	KY	LA	MI	MO	MS	NC	NV	OH	OK	SC	TN	TX	WI
LEX	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
VERIGATE	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
XML	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
EBTA	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
ExCLAIM	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐

Note that the following applications have been added to Section 4 of the WSP Profile:

- Verigate (9-State)
- LEX (9-State)

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- XML
- EBTA
- ExCLAIM

To obtain access to these applications via the Toolbar (LEX, Verigate, EBTA, and ExCLAIM) a block user id form will need to be completed. Please refer to the AT&T Prime Access website to obtain a copy of this form.

WSP LEX Test Point of Contact:
Provide the name, complete address, and phone numbers of the person(s) responsible for LEX testing in your company (if applicable).

WSP XML Test Point of Contact:
Provide the name, complete address, and phone numbers of the person(s) responsible for XML testing in your company (if applicable).

WSP OSS Test Point of Contact:
Provide the name, complete address, and phone numbers of the person(s) responsible for OSS User IDs in your company (if applicable).

WSP Numbers For Coordinating Service with AT&T:
Provide the Regional Operational contact information pertaining to a WSP port request or WSP Trouble Report.

Lite Address Validation-

Input your selection here if you would like to receive Lite Address Validation from LASR.

Section 5- WSP Telephone Numbers & Points of Contact

WSP Referral Numbers:
Please provide the 22- state or regional end user referral numbers for Trouble Reporting/Maintenance/Repair, and Sales/Service you would like AT&T to use should your end user call AT&T in error. Also, provide the referral name you would like AT&T to use when referring your end users to you.

AT&T West Region 2-State:
Please indicate whether you would like AT&T West Region 2-State's Repair Transfer Service to automatically transfer misdirected calls to Repair Bureau or Service Department.

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WSP Profile Point of Contact:
Please provide the Name, complete address, email address and telephone numbers of the person who will handle questions regarding the WSP Profile.

WSP 911 Point of Contact:
Please provide the Name, complete address, email address and telephone numbers of the person who will handle questions regarding porting of end users and updating the Automatic Location Identification (ALI) Database as well as providing assistance in Trouble Reporting such as "No Record Found" conditions.

Section 6 - Broadcast Notification

Broadcast Notification to WSP of Unplanned OSS System Events:
Input your region email addresses for notification of OSS events such as degraded service, emergency OSS software releases, and unplanned maintenance outages to install system patches, hardware, etc.

Broadcast Notification to WSP of Unplanned NETWORK Events:
Input your region email addresses for notification of OSS events such as degraded service and unplanned maintenance to install system patches, hardware, etc.

SECTION 7 – LNP Services

Local Number Portability (LNP):
Please identify your company's WNP subject matter expert.

AT&T West Region 2-State Only:
Indicate the Company Name that you wish AT&T to use to refer End Users that have called AT&T West Region 2-State in error to report troubles. Also indicate a referral Number for Ordering, Billing and Repair.

WSP Profile Preparer

Provide the name and contact information for the individual completing the profile.

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